

**TOWN OF SOMERS  
BOARD OF FINANCE – SPECIAL MEETING  
August 31, 2020  
7:00 PM  
Lower Level Conference Room**

**1. Call To Order**

Jim Persano called the meeting to order at 7:00 pm.

**2. Members Present**

In attendance were Jim Persano, Bill Salka, Michael Parker, Kathy Devlin, Joe Tolisano, and Bill Meier. Also, in attendance was CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, First Selectman Bud Knorr, Selectman Tim Keeney, and Selectman Tim Potrikus.

**3. Presentation from the First Selectman – Raises and Bonuses**

First Selectman Bud Knorr presented his letter and document to the Board of Finance in response to the questions about the raises and bonuses given out.

Kathy Devlin asked if evaluation had been completed. Knorr stated all but 3 had been completed but those 3 were in progress.

Bill Meier asked about a discrepancy between Attorney Landolina's opinion and Knorr's statement. Knorr stated that the words in his letter are from the meeting he had with Attorney Landolina versus what he put on paper.

There was much discussion about future transparency on bonuses and salaries.

**4. Acceptance of the Town Attorney's Opinion dated August 20, 2020**

*Michael Parker made a motion to accept the Town Attorney's opinion dated August 20, 2020, seconded by Joe Tolisano. There was no further discussion and a unanimous decision followed.*

**5. Discussion relating to how the BOS and BOF can work together to improve future policies and procedures in this area and the Finance Department role**

The discussion happened during the presentation above. First Selectman Knorr said the Board of Selectmen would work to develop a proper policy regarding salary administration in the coming month.

## 6. Transfers/Appropriations

Assistant Finance Director Brian Wissinger presented the annual transfers for the end of year budget balancing. Bill Meier thanked him for his work on the transfers.

***Bill Meier made a motion to present the transfers as presented, seconded by Kathy Devlin.***

Michael Parker asked what the total amount of the transfers were. Wissinger responded \$503,966.64.

***This ended the discussion and a unanimous decision followed.***

Wissinger also presented an appropriation for COVID-19 expenses for Fiscal Year 20 in the amount of \$65,042.02 to be reimbursed by FEMA and CRF grants. This appropriation was recommended by our audit firm and can be approved by the Board of Finance without Town Meeting by Executive Order.

***Joe Tolisano made a motion to appropriate \$65,042.02 for COVID-19 expenses to be reimbursed by FEMA and CRF grants, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.***

## 7. Adjournment

***Bill Meier made a motion to adjourn at 7:48 pm, seconded by Joe Tolisano. There was no further discussion and a unanimous decision followed.***

Respectfully Submitted,

Brian Wissinger

*MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING*

*Video of this meeting can be found at*

<https://www.youtube.com/channel/UCitLJypaGg5rGsVVbsUYK8A>