

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Thursday, June 6, 2024, at 5:30 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 5:30pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Police Administrator Kim Littig, Trooper Justin Preuss, Director of Land Use and Public Works Todd Rolland, Human Services Director Matthew Cox

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney presented the following items:

- The Fire Chief selection process is going well. The second round of interviews occurred earlier this week. There was a unanimous decision by the interview committee. Mr. Keeney will meet with the final candidate next week.
- The High School Graduation is June 11, 2024, at 6pm.
- Shred Day is Saturday, June 8, 2024, between 9-12.
- Rabies Clinic and Dog Licensing will be Saturday, June 8, 2024, between 10-12 at the Public Works Department, 95 Egypt Road.
- Economic Development Commission will be hosting a small business networking meeting with the Board of Selectmen and local businesses at Worthington Winery June 13, 2024, 5-8pm.
- Summer Concert Series starting on June 20, 2024, 6-8pm

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

- a. Appointment of Gerard Joyal to the Youth Services Bureau Advisory Commission due to the resignation of Craig Jones.

Mr. Keeney made a motion to accept the resignation of Craig Jones of the Youth Services Bureau Advisory Commission, seconded by Mr. Meier. The motion unanimously passed.

Mr. Schmidt made a motion to appoint Gerard Joyal to the Youth Services Bureau Advisory Commission due to the resignation of Craig Jones, Seconded by Mr. Meier. The motion unanimously passed.

E.) FINANCE

- a) Transfers and Appropriations – None
- b) CFO Finance Report/Updates:

Mr. Wissinger provided an update on the following items:

- The Auditors of Mahoney and Sabol were on site this week and will return in October to complete the audit.
- Mr. Wissinger is transitioning all the credit card machines with the new merchant. The yearly savings is estimated to be \$10,000.
- Mr. Marinaccio presented the Connecticut Council of Small Towns (COST) Legislative Update. When he receives the final report, he will meet with each Director to let them know how it affects their department.

c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount to \$249,741.71, seconded by Mr. Meier. The motion unanimously passed.

F.) UPDATES FROM BOARDS AND COMMISSION: None

G.) PENDING BUSINESS – None

H.) NEW BUSINESS

1. Ordinance 114 Fee Schedule Building Official: Request to Increase the Building Permit and Trade Permit Fees from \$40 to \$42/First \$1000 of cost of construction. **Todd Rolland**
Mr. Meier made a motion to approve the request to Increase the Building Permit and Trade Permit Fees from \$40 to \$42/First \$1000 of cost of construction, seconded by Mr. Schmidt. The motion unanimously passed.
2. Permit Link software Fee Increase Request from \$10 to \$12 per application. **Todd Rolland**
Mr. Schmidt made a motion to approve the Permit Link software fee increase Request from \$10 to \$12 per application, seconded by Mr. Meier. The motion unanimously passed.
3. Local Traffic Authority Request: Four Town Fair Association to utilize the state roadways on Saturday, September 14, 2024, for their annual Four Town Fair Parade. **Kim Littig and Trooper Justin Preuss**
Mr. Schmidt made a motion to approve the Local Traffic Authority Request for the Four Town Fair Association to utilize the state roadways on Saturday, September 14, 2024, for their annual Four Town Fair Parade. Seconded by Mr. Meier. The motion unanimously passed.
4. Local Traffic Authority Request: Scott Sutter of the Southern new England Athletic Association requests to utilize the roadways on Saturday September 14, 2024, for their annual Somers Great Escape 5K. **Kim Littig and Trooper Justin Preuss**
Mr. Meier made a motion to approve the Local Traffic Authority Request for the Southern new England Athletic Association requesting to utilize the roadways on Saturday September 14, 2024, for their annual Somers Great Escape 5K. seconded by Mr. Schmidt. The motion unanimously passed.
5. Police Department State Accreditation Update. **Kim Littig**
Ms. Littig provided an update on the State Accreditation process and next steps. A discussion followed. A press release will be published.
6. Accept Resignation of Aiden Matthews effective June 13, 2024.
Mr. Meier made a motion to accept the resignation of Aiden Matthews, Youth Services Coordinator. Seconded by Mr. Schmidt. The motion unanimously passed.
7. Discussion and request approval to enter into a contract with John Daviau Consulting LLC, to facilitate establishing by-laws for Somers Comes Together and Authorize the First Selectman to sign the contract. **Matthew Cox**
Mr. Schmidt made a motion to approve the request to enter into a contract with John Daviau Consulting LLC, to facilitate establishing by-laws for Somers Comes Together and authorize the First Selectman to sign the contract, seconded by Mr. Meier. The motion unanimously passed.

8. Discussion and request approval to enter into 17-month contract with Scout Collective for a variety of ongoing consultation work for Somers Comes Together and authorize the First Selectman to sign the contract. **Matthew Cox**
Mr. Meier made a motion to approve the request to enter into a 17-month contract with Scout Collective for a variety of ongoing consultation work for Somers Comes Together and authorize the First Selectman to sign the contract, seconded by Mr. Schmidt. The motion unanimously passed.
9. Set a Town Meeting Date for the Appropriation Separation Payout for John Roache in the amount of \$62,001.33. Brian Wissinger
Mr. Meier made a motion to set a Special Town Meeting for June 20, 2024, at 7:00pm for the appropriation separation payout for John Roache, seconded by Mr. Schmidt. The motion unanimously passed.
10. Discussion and Approval of Salary Pool Dispersions. **Brian Wissinger**
Mr. Meier made a motion to approve the Salary pool dispersions as amended Registrar of Voters David McCaffrey's increase of \$1,500.00 was approved through the budget process not part of the 4% increase pool, seconded by Mr. Schmidt. The motion unanimously passed
11. Discussion to consider establishing an Ad Hoc Affordable Housing Committee. See attached proposed contract for Services. **Tim Keeney**
Mr. Meier made a motion to establish an Ad Hoc Affordable Housing Committee comprising of Theresa Schmidt, David Pinney, Brad Pellissier, Jim Formica, Howie Coro another member of the Planning Commission appointed by the First Selectman and staff liaison Jennifer Roy with a term expiration of December 31, 2024, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to approve the contract with Tyche Planning & Policy Group in the amount of \$15,000. Contingent upon Town Attorney approval and Board of Finance approval. Seconded by Mr. Schmidt. The motion unanimously passed.
- I.) Approval of Minutes of May 23, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from May 23, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the Special Meeting minutes of May 23, 2024, Mr. Meier seconded with one amendment under Executive Session: there were no votes taken. The motion unanimously passed.
- J.) **ADJOURNMENT**
Mr. Meier made a motion to adjourn the meeting at 6:35, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.