



Town of Somers Position Description

Title: Police Officer
Department: Public Safety
Reports To: Somers Police Supervisor
Supervises: None

FLSA Status: Part-time and Full time non-exempt
Bargaining Unit: N/A

Position Summary: Performs various patrol functions, investigates motor vehicle and criminal matters, administrative support, enforcement of town ordinances, state and federal laws; works with the community and other law enforcement to prevent criminal activities and to maintain public safety.

Major Job Duties:

Service – Receives oral or written direction from the Somers Police Supervisor. Establishes priorities within work assignments according to policy. Coordinates activities and schedule with supervisor. Patrols assigned area in patrol car to control traffic, prevent crime or disturbance of peace, and to enforce criminal and motor vehicle laws. Conducts routine patrol checks to establish an Omni-presence and deter crime. Renders traffic safety and first aid at accident scenes while investigating the causes and reporting the conclusions. Make arrests or assists in arrests of criminals. Transports prisoners as assigned. Provides assistance to disabled motorists and generally assists members of the public. Coordinates resources with public works employees and other town employees as needed.

Technical – Conducts speed enforcement and other motor vehicle enforcement. Participates in near-term and long range planning for crime prevention and road safety. Assists in planning and strategy to resolve immediate threats to public safety. **Carries out and assists full time officers/troopers with investigations to prevent and solve crime.** Examines scene of crime to obtain clues and to gather evidence. Investigates suspected persons, questions witnesses and reports findings. Becomes familiar with assigned patrol area(s). Learns of special security, traffic conditions or other potential trouble spots. Notes suspicious persons and establishments. Photographs and diagrams accident or crime scenes. **Successfully completes required training as directed. Maintains standards of physical fitness and police certification as a condition of employment.**

Administrative – Prepares assigned cases for court, according to established procedures. Prepares warrant affidavits for assigned cases. Appears before court and/or jury. Coordinates residential security programs, neighborhood watch and other similar programs. Prepares and maintains files on patrol, investigation and administrative activities. Prepares narrative and statistical reports for supervisor.



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Qualifications:

- Ten (10) years' experience as a police officer;
- Working knowledge of Connecticut criminal and motor vehicle laws and procedures;
- Ability to apply principles of logical thinking to define problems, collect data, establish facts and draw valid conclusions;
- Ability to deal with several abstract and concrete variables;
- Ability to interpret a variety of instructions in written, oral or diagrammatic form;
- Ability to condense a variety of information into concise and clear written reports;
- Ability to speak with poise, voice control and confidence.

Physical Requirements:

This position combines field and station/administrative activities, with more than 50% of the job performed in the form of routine patrols. The incumbent must be able to:

- Sit and operate a vehicle for periods in excess of one hour.
- Tolerate intermittent exposure to potentially perilous or hazardous situations in the course of carrying out major job duties.
- Tolerate intermittent exposure to varying and potentially extreme weather conditions including heat, cold and precipitation.
- Demonstrate and maintain sufficient stamina and good health to perform major job duties.
- Stand, lift, bend, crawl, walk and run, to perform investigative duties.
- Intermittently sit and work using a computer and telephone, or listen to information for periods in excess of one hour

This information is designed to give the general nature and level of work to be performed by employees assigned to this job title and must not be construed to be a complete inventory of the position's duties, responsibilities and qualifications. Employment in the Town of Somers is, by ordinance, at will, and nothing in this job description should be construed as an employment contract.

Last Revision Date: 2024/September